

ENG Committee Work Programme Task Register (2018-22)

ENG Committee – 2018-22 Work Programme																									
TASK	1.2.1 Develop Guidance on checking that 3rd party AtoN providers are providing what they are obliged to provide– 3rd party AtoN provider quality control. (Joint ARM cooperation)																								
Objectives of the task	To provide guidance on quality control of 3 rd party AtoN provider and 3 rd party providers of services related to AtoN.																								
Expected outcome	<p>Development of a new guideline for quality control of 3rd party AtoN provider and 3rd party providers of services related to AtoN.</p> <p>The new guideline should cover 3rd party aspects in addition to the existing guideline G1052 (Quality management systems for aids to navigation service delivery).</p>																								
Strategic Alignment	Goal: G1 Strategy: S1																								
Scope (<i>Describe key items that are in scope/out of scope</i>)	<p>Competent authorities are contracting out single or multiple tasks of AtoN provision to other providers. The guideline should inspire the competent authorities on factors to be clarified in the tender and contract as e.g. new risks that will occur, how to keep the technical knowledge available in the authority, how to find the “good guys” ...</p> <p>It may include practical examples (good as well as bad) and checklists e.g. minimum requirements to</p> <ul style="list-style-type: none"> • 3rd parties equipment, staff (training, certificates), quality management system • key performance indicators, quality checks, guaranties, penalties 																								
Expected Sessions for Completion:	<p><i>Session number:</i></p> <table border="1" style="width: 100%; text-align: center;"> <tr> <td>1</td> <td>2</td> <td>3</td> <td>4</td> <td>5</td> <td>6</td> <td>7</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td></td> <td>+</td> <td>+</td> <td>+</td> <td>+</td> <td>+</td> <td>+</td> </tr> </table>				1	2	3	4	5	6	7	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		+	+	+	+	+	+
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Brief and concise description of the work to be undertaken and programme milestones where appropriate.	<p>Key milestones / Remaining key milestones for completing the task include:</p> <ul style="list-style-type: none"> • Collecting relevant experiences and examples form authorities and service providers • Identify essential aspect for contract • Identify risks • Provide checklists and examples if suitable • involve contributions from ARM-committee 																								
Task Revision	Ver.	Date	Part / Section Revised	Requirement for Revision																					
	1	2018.10.18	ENG8																						